

The **Parks and Recreation Board** met Monday, December 15, 2008, 4:30pm, at Morton Community Center in Room 108.

Present at said meeting were Garnet Peck, Mike Dana, Paula Woods, Karen Springer, Mary Nauman, and Attorney John Sorensen. Joe Payne, Pennie Ainsworth, Lee Booth, Brenda Lorenz, and Cheryl Kolb represented the department. Clerk-Treasurer Judy Rhodes was also present. Absent were Council members Ann Hunt, Gerald Thomas and Gerry Keen.

Garnet convened the Board at 4:45pm.

The first item on the agenda was the approval of the minutes of the November 17, 2008 meeting. Mike motioned to approve the minutes as presented. Karen seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- Passed around a sketch showing what the house next to Lincoln Park will look like when completed.

Assistant Superintendent – Pennie reported on the following:

- The fifteenth annual Global Fest will be on Saturday, September 5 and we have received our first donation of \$500 from American Water.
- She has been entering the Winter/Spring class information onto the web site.

Parks – Lee reported on the following:

- Inspection reports available.
- With the exception of foul line poles and outfield fence, the Pony League field is complete in Cumberland Park.
- The roof and siding on the maintenance shop are complete and they are now working on insulating the interior walls.
- The playground surface in Happy Hollow Park is complete.
- The rink opening was a success.

Recreation –Chris reported on the following:

- Fifty-seven people participated in our 'Skate with Santa' this past Saturday.
- The Winter/Spring Brochure was mailed out today with registration starting in January.

Morton Center – Brenda reported on the following:

- She handed out a report with enrollment figures. Our fall enrollment was 1,296 compared to last year's fall enrollment of 1,269, which is an increase of 2%. For the year, we had an overall increase in enrollment of 1.4%.
- She has received a copy of the video project done by Kyle Kral and a copy of the Public Service Announcement he did for Global Fest. After the meeting, she will play it for those that want to see it. Except for a spelling error on the PSA, which he is going to correct, she thought he did a nice job.
- Morton will be closed from December 23–January 1 and will open again on January 2. During that time, the pottery studio will be painted and ceramic tile installed.

Skating Center Event Request

Melissa Platero, Resident Director of Williamsburg Apartments requested the use of the Riverside Skating Center to offer a not-for-profit event in January. They want to offer free ice skating for anyone that donated two cans of food or donated \$5. All the money and profit would go to the Food Finders Organization. They have contacted many vendors for donations to raffle off. They will also be advertising the event. Melissa requested that the Board waive the facility rental and skate rental. The date would be Tuesday, January 20, from 7-9 pm.

After discussion, the Board did not feel right in donating the facility rental fee of \$170.

Mike motioned to waive half of the skate rental fees, charging \$1 per skate rental. Mary seconded the motion, and the motion passed

Mary requested that in the future, under New Business, the Board develop a policy concerning fund raisers/donations requests. Mary also suggested that the Board might want to consider having a Retreat to brainstorm about fund raising ideas for the Department.

Old Business**2009 NRO Budget**

Chris commented that a copy of the 2009 NRO Budget was distributed at last months meeting. She passed out a copy of the graph provided by the Clerk-Treasurer that showed the NRO Fund annual expenditures, revenue, and year-end fund balance for 1990 to 2009.

Concern was expressed about the NRO Fund "running out of money." The Clerk-Treasurer commented that the Park Board is the only citizen board that is paid in the City. By State Statute, the Board is allowed to be paid \$75 quarterly. Mary recommended that Park Board stipends be addressed at the next Park Board meeting. John will check the State Statute and discuss at the next meeting.

Mary motioned to approve the 2009 NRO Budget. Paula seconded the motion, and the motion passed.

Proposed 2009 Farmers Market Information & Contracts

Joe commented that on page 2, item e, is the new language that was added to the contract to address the selling of wine at the Farmers Market. Larry Oates, who has a legal background and was the first Market Master, reviewed the Contract along with John Willis of MBAH. Wine tasting would only take place on the first Monday of the Month. Mike motioned to approve the 2009 Farmers Market Vendors Contract as presented. Mary seconded the motion and the motion passed.

Proposed 2009 Pool Rates

Pennie passed out a revised copy of the suggested rate increases for the pool. Last month the Board suggested raising single admission by 50 cents and the passes by \$10, except Family Pass that went up by \$15. There was a suggestion to offer a reduced rate for a Lap Swim Pass if you purchased an Adult or Family Pool Pass. Mary suggested that maybe we should have a focus group to help us decided on rate increases in the future. Chris mentioned that she attends the school's parent teacher

council meetings and gets some input from that group on what things we should be doing. For instance, they were the ones that suggested adding shade to the pool. Joe mentioned that we plan to do a Master Planning process this year and citizens and groups would be asked for input. Mike motioned to accept the new rate increases as presented. Mary seconded the motion and the motion passed.

2009 Part-time Payroll Summary

Copies of the 2009 Part-time Payroll Summary were passed out at last months meeting. The City staff received a 3% raise but the City will also reduce by 3% the amount they put into PERF. Judy also stated that no permanent part-time city employee will receive a raise for 2009. Paula motioned to approve the Part-time Payroll Summary as presented. Mary seconded the motion, and the motion carried.

New Business

2009 Attorney Contract

Joe presented for approval the agreement to continue with John Sorensen as the Park Board Attorney. Mike moved to accept the new agreement. Paula seconded the motion, and the motion passed.

2009 Park Board Meeting Dates

Joe presented a list of Park Board meeting dates for 2009. Karen moved for approval of the meeting dates. Mike seconded the motion, and the motion carried. Mary will miss the January 26 meeting so her items for discussion will be added to the February agenda.

West Lafayette School Board – Karen reported on the following:

- A fence is up around Burtfield School so demolition can start this week, weather permitting, and will continue through February until they are finished. The large gym will remain; utilities are being run to it. They are also going to try to save the trees that are on the property.
- On Wednesday, they are going to have a hearing in the cafeteria at Happy Hollow School about renovation/expansion to Happy Hollow School. The base bid will include large group instruction room and a cafeteria expansion. An alternate one is for two classrooms.
- There has been discussion about the financial situation and what can be cut from the School Corporation budget.
- The West Lafayette High School has again received a silver rating.

Wabash River

Tapawingo Park, Community Festivals Improvements

Joe passed around graphics of the proposed band shell shelter that can be used for numerous things, family gatherings, and weddings but primarily to help with community events. Joe will be talking to the Redevelopment Commission in the morning requesting their approval for a transfer of existing funds already appropriated through the Levee-Village TIF Fund to purchase that structure. Total price will be around \$27,500. On the base price of \$18,800, there is a promotion for a 10% discount for end of the year orders, saving \$1880. We will be getting rid of the broken concrete and old asphalt pieces and

redoing that so we can do final landscaping and install a pad for the shelter, located off the southeast corner of the parking lot. There will be an open lawn area between the skating center and the playground. The volleyball pit will be moved closer to the river.

Joe noted that he and Mike will attend the Wabash River Enhancement Corporation meeting this Friday, which will be a working meeting with the consultants doing the master plan work for the WREC group.

Other

Pony League Use Agreement

Pennie passed around a copy of a Use Agreement for tournament rentals of the new Pony League Field. Fees would be the same as what we charge for use of the Arni Cohen Fields, \$75 per day. Mike motioned to accept the new Use Agreement. Mary seconded the motion, and the motion passed.

BPR 5-08 NRO and BPR 6-08 NRC

Joe presented BPR 5-08 to move \$2,220 from Parks, NRO Fund, Other Supplies account 290 to the Parks NRO Fund, Office Equipment account 443. Purpose of that is to do a Purchase Order for computer hardware for the fiber optics that are going in at Morton.

BPR 6-08 is for NRC Pool account 362, Repair Services to NRC Pool, account 431, Park Improvements for \$850 for installation of another shade structure at the pool. Mike moved approval of both resolutions. Karen seconded the motion, and the motion carried.

Pay Claims

Paula motioned for claims to be paid. Mary seconded the motion, and the motion carried.

Adjourn

Meeting adjourned at 6:07pm.

Presiding Officer

Secretary